

# Minutes for Timberland Acres Special Road District #1

October 28, 2023 at TA Community Center, 6282 Juniper Ridge Road

Trustees in attendance: Darryl Sleighter, Chair  
Cary Houser, Vice-Chair  
Gerald “Jerry” Irving, Treasurer  
Kristine Sleighter, Clerk/Secretary  
John Powell, Culvert/Driveway Consultant

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## 1. Call to Order and Confirmation of a Quorum.

Darryl called the meeting to order at 10:00am and confirmed the presence of a quorum.

## 2. Pledge of Allegiance.

Darryl led the Pledge.

## 3. Minutes from July 22, 2023 Meeting and Approval.

Board members were presented a copy of the Minutes from the July (4<sup>th</sup> QTR, FY 2022-23) meeting. Darryl moved to accept the Minutes from July 22, 2023, second by Cary, unanimously approved.

## 4. Minutes from September 21, 2023 Special Meeting and Approval.

Board members were presented a copy of the Minutes from the September (Special) meeting. Darryl moved to accept the Minutes from July 22, 2023, second by Cary, unanimously approved.

## 5. Appoint Qualified Member(s) to the Board; Accept Board Member(s) Resignation(s); Newly Appointed Board Member(s) Swear In; Board Member Duties and Responsibilities and OML.

Darryl stated this agenda item will remain open throughout the entire meeting in case a District member resigns or volunteers to join the Board.

Qualified Elector is defined as: Property owner in Timberland Acres. Primary residence is in Navajo County.

## 6. Culvert/Driveway Report.

John reported there was one request at 305 Bull Elk Run which Cary had taken care of. Cary mentioned damage was reported on the corner of Navajo Trail and Rainbow Trail. Cary moved to accept the culvert report, second by John, unanimously approved.

## 7. Treasurer’s Quarterly Financial Report to Board.

Jerry presented the Quarterly Report (1<sup>st</sup> QTR, FY 2023-24). Jerry reported the current balance as \$65,134.20. Jerry invited community members to examine the 1<sup>st</sup> QTR report. Darryl mentioned the Board will begin posting financials to the Timberland Acres webpage. Darryl motioned to accept the Quarterly Report, second by Cary, unanimously approved.

## 8. Repair, Replace, and the Addition of Signage Throughout Timberland ACres. Review/Approve Resulting Changes to Traffic Flows.

The Treasurer and Vice Chair prepared a consolidated signage list and provided it to the Secretary for order. Darryl discussed the plan to replace/add new signage as needed within the District. Where the Board decides to change traffic patterns, a Board vote will establish those changes. The attached sign upgrade list and the Zumar quote were reviewed by the Board.

Darryl motioned to accept all speed limit signage, second by John, unanimously approved.

Darryl motioned to accept the dead-end signage, second by Cary, unanimously approved.

Darryl motioned to accept the replacement of Cedar Crest and Old Settler Trail sign as they were destroyed by a vehicle, second by Jerry, unanimously approved.

## Minutes for Timberland Acres Special Road District #1

October 28, 2023 at TA Community Center, 6282 Juniper Ridge Road

### *Traffic Control Changes:*

- Darryl motioned to accept four-way stop signs at the intersection of Navajo Trail and Fawn Lane to change the traffic flow from no signage to a four way stop, second by John, unanimously approved.
- Darryl motioned to accept three-way stop signs at White Mountain Drive, Juniper Ridge, and Bull Elk Run to change the traffic flow from a two way stop to a three way stop. Cary asked if a traffic change sign was necessary to notify residents. We will look at this but more than likely it is not required. Motion was second by Cary, unanimously approved.
- Darryl motioned to accept a new stop sign at Juniper Ridge and Geronimo Lane, sign will be on Juniper Ridge, second by Cary, unanimously approved.
- Darryl motioned to accept a new stop sign at Bull Elk Run and Wildcat Trail South with the stop sign on Bull Elk, second by John, unanimously approved.

Darryl stated the 25mph sign at the entrance to Timberland Acres on White Mountain Drive will be moved from that location, so it is not right at the intersection. Estimate from Zumar for signage is \$3,021.35. Signage will need to be picked up from the company in Glendale, the Board member who picks up the signage will be reimbursed milage. Darryl made a motion to accept the Zumar estimate and purchase the signage, second by John, unanimously approved.

### **9. July Meeting Contract Requirement (Road Maintenance)**

Maintenance priorities were identified to the road contractor. Road damage to roads due to snow removal and excessively wet winter season.

Priority was determined as follows:

- Homestead
- Cedar Crest
- Ponderosa
- Old Forest Trail
- Deer Run
- Apache Road
- Juniper Ridge/Geronimo Trail to the forest

Patching was determined as follows:

- 902 White Mountain Road
- 965 Navajo Trail
- Fawn Lane/Old Oak
- Juniper Ridge potholes (Geronimo)
- Old Forest Trail/ Old Settler Trail
- 6324 Bull Elk low spot

Darryl reviewed the process the Board took to initiate, verify, and complete the Bull Elk Run chip seal project. Cameron prepped Bull Elk Run over the last year and Arrowhead Asphalt commented the preparation of the surface was the best they had ever seen in a chip seal project. The scope of project was increased by expanding from 20' to 30-40' at intersections to preserve the chip seal at the major intersections on Bull Elk Run. Darryl motioned to accept priorities as stated, second by John, unanimously approved.

### **10. Call of Election.**

Darryl announced the Navajo County Call of Election to fill two positions on the District Board beginning March 2024 and ending March 2027. Darryl reviewed qualified elector requirements. Darryl explained the election is to fill a position on the Board, the Board determines who will assume specific duties. Nomination Paper Declaration of Qualification and Nonpartisan Nomination Petition forms were made

## Minutes for Timberland Acres Special Road District #1

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available to the District during the meeting. Darryl stressed the Navajo County Elections office personnel are very responsive and will assist anyone wishing to run for election.

### 11. Call to the Public:

Lyle Bishop. Speed Limit signs on Juniper Ridge Road entering Timberland Acres should be placed on the forest side entering the development.

Janet Leblanc. Bull Elk Run looks like gravel, will there be anything put down to hold the chip seal? Darryl explained the chip seal application process. Regarding the Call of Election, the position duties should be available to the community. Darryl explained they are posted to the Timberland Acres webpage.

Cindy Johnson. Stated the road Board members do a good job, thank you. Concerned about chip seal on Bull Elk Run, thank you for the explanation. Who pays to repair damage due to plowing? Darryl stated Cameron pays to repair damage made by the blade during plowing.

Greg Hitchens. What was meant by slow, dust signs? Darryl explained slow, dust signs will be moved from chip sealed roads and moved to gravel roads. Greg stated the Spotted Pony slow, dust sign has been removed. Darryl stated the Board did not direct its removal. Does the sign estimate include installation? Darryl explained no, Board members or community volunteers will install signs. Is snow removal part of Cameron's contract? Darryl stated, yes. Cary identified any vegetation obscuring sign viewing will be removed. Darryl stated if vegetation is in the easement and is obscuring view of signs in any way it will be removed in spring 2024.

Twila Hobbs. As you are leaving the development, turning right onto Timberland Road, the view is obscured because of vegetation.

Lana Hitchens. Deer Run and White Mountain Drive intersection has bushes obscuring view.

Tony Keller. How many people have moved into TA in the last two years? Darryl recommended TADWID would be the best to answer that question.

Helen Zarycka. Why is priority given to four-way stop at Navajo and Fawn Lane? Darryl stated the decision was made because the traffic flow would be equal along the 'loop' and this is a large intersection.

Cindy Johnson. The speed limit sign at Juniper Ridge off White Mountain Road needs to be moved. Darryl stated that is not our sign.

Cary emphasized to the community to talk to friends/neighbors to observe the speed limit within the community.

**12. Adjourn.** Darryl moved to adjourn, second by John, unanimously approved.