

Minutes for Timberland Acres Special Road District #1
April 22, 2023 at TA Community Center, 6282 Juniper Ridge Road

Trustees in attendance: Darryl Sleighter, Chair
Vacant, Vice-Chair
Gerald “Jerry” Irving, Treasurer
Kristine Sleighter, Clerk/Secretary
Cary Houser, Culvert/Driveway Consultant

1. Call to Order and Confirmation of a Quorum.

Darryl called the meeting to order at 10:10am and confirmed the presence of a quorum.

2. Pledge of Allegiance.

Darryl led the Pledge.

3. Minutes from January 28, 2023 Meeting and Approval.

Board members were presented a copy of the Minutes from the January (2nd QTR, FY 2022-23) meeting. Darryl moved to accept the Minutes from January 28, 2023, second by Jerry, unanimously approved.

4. Culvert/Driveway Report.

Cary reported no requests have been submitted for culvert installation/modification during the 3rd QTR. Cary emphasized if anyone has problems with their culverts to please contact him. Culvert damage took place during snow removal operations at the intersection of Navajo and Rainbow Trail and at 6303 Bull Elk the bar ditch has been filled with road debris. Cary requested the District road worker repair these two areas. Darryl moved to accept the culvert report, second by Cary, unanimously approved.

5. Appoint Qualified Member(s) to the Board; Accept Board Member(s) Resignation(s); Newly Appointed Board Member(s) Swear In; Board Member Duties and Responsibilities and OML.

Darryl identified one board member position remains vacant, filling the position may result in adjustment of board member duties as appropriate. Assistance/training from board members to newly appointed/elected members was emphasized. Darryl further identified board members need not have expertise/knowledge in road work, as a District we have hired a subject matter expert as an independent contractor. The board encourages community members to participate as board members so no positions are vacant and the board maintains a three member quorum. Qualified Elector is defined as: Property owner in Timberland Acres. Primary residence is in Navajo County.

6. Treasurer’s Quarterly Financial Report and FY23/24 Budget to board.

Jerry presented the Quarterly Report (3rd QTR, FY 2022-23). Jerry reported the current balance as \$203,823.78. Jerry invited community members to examine the 3rd QTR report. Jerry explained the Monthly Classification Summary published to the District every quarter from the Navajo County Treasurer and how he then reconciles our ledger each quarter. Darryl motioned to accept the financial report, second by Cary and unanimously approved.

Jerry presented the FY23/24 Budget to the board for review/approval. Jerry motioned to accept the FY23/24 budget, second by Darryl and unanimously approved.

Jerry presented a receipt above \$100.00 for administrative supplies which Kristine Sleighter submitted for reimbursement. Kristine purchased file keeping supplies to place records in retention in accordance with Arizona Secretary of State guidance. As TASRD#1 operates using taxpayer funds, TASRD#1 must comply with state record keeping guidelines. Storing records at the Timberland Acres Community Center greatly reduces risk of loss due to board member turnover, natural events such as fire, etc.

7. Prioritize Repairs and Maintenance

Darryl discussed the Board's plan for the Bull Elk chipseal project. Due to abnormally high amount of snow/moisture during the winter of 2022/23 the roads stayed wet in excess of 90 days. Heavy equipment continued using the roads which resulted in buckling on the sides of some roads and blade snow removal damaged several areas along the sides of the roads. Darryl explained snow removal priority is to maintain clear roads for EMS/Fire and law enforcement services to access the community as needed. Darryl explained the cost responsibility of normal road wear resides with the District. Cost responsibility for blade damage to roads during snow removal operations resides with CC Paving. Darryl stated his intention is to shift the District's focus from the Bull Elk chipseal project to repairing the winter road damage. Asphalt patching will be used to make repairs. Darryl motioned to shift the Board's focus to repair the damaged roads and postpone the Bull Elk chipseal project until damage is repaired, second by Kristine and unanimously approved.

8. Call to the Public:

Lana Hitchins stated she just paid her property taxes, therefore her tax amount is not reflected in the current finance report.

Cindy Johnson stated she disagreed with the Board's assessment of road damage. She asserted the damage was solely caused by blade damage not moisture.

Christin Christopher asked about gravel/cinder being removed during blade operations. Darryl stated within the last month Cameron has started spreading cinder on the unimproved roads. Damage caused by heavy vehicles coming through TA to Fieldy Road was addressed. TASRD is responsible for the roads up to the cattleguard as the roads are public but privately maintained. Darryl went over the history of Fieldy Road as a public road and how it transitioned to a now private road. Darryl stated he viewed the plot map on file with Navajo County showing the road spur from Wildcat Trail South which accesses Fieldy Road as an easement. TASRD cannot block road access to Fieldy Road.

Catherine Gump asked if the residents on Fieldy Road are paying for road repairs in Timberland Acres due to heavy equipment accessing the roads. Darryl explained they are not members of the District, therefore will not pay taxes for maintenance/repair to TASRD#1 roads.

Shannon Franks asked if the people living on Fieldy are full time and if they will be here to open the gate in case of an emergency. Further discussion ensued regarding evacuation routes from TA. Darryl explained where the Smith Ranch Road and Juniper Road egress from Timberland Acres.

Scott Trimm stated he had spoken with Jay from Forestry Service. Jay shared forest road 9807F leaves Juniper Ridge and ties into 143, then goes to the fire tower. This road is not an improved road where vehicle/truck can traverse it.

Kathleen Brown spoke with two homeowners on Fieldy and asked if we have a fire how do we get out. The owner says there is a Knox used for key control which law enforcement and Fire/EMS have access to open the gate if needed.

Greg Hitchens stated all cinders on Spotted Pony have been removed during snow removal and asked if CC Paving will repair and lay new cinders. Darryl emphasized Cameron is out working on road repairs.

Dave Hook stated with the Fieldy Road closure, Juniper Ridge traffic will increase. Dave stated the gravel has been scraped away and bar ditches need maintenance on Juniper Ridge.

Charles Denham stated last year he met with Cameron (as culvert representative) and he is well aware of the issues on Juniper but no repairs have been completed to date.

William Yenawine stated all gravel is pushed to the side of the road on Wild Cat Circle and Pinion Pine. Cinders need to be moved away from the driveways where deposited and placed on the road.

12. Adjourn. Darryl moved to adjourn, second by Kristine, unanimously approved.