

Minutes for Timberland Acres Special Road District #1
October 22, 2022 at TA Community Center, 6282 Juniper Ridge Road

Trustees in attendance: Darryl Sleighter, Vice-Chair
Gerald “Jerry” Irving, Treasurer
Richard Wright, Clerk/Secretary
Charles “Charlie” Denham, Culvert/Driveway Consultant

1. Call to Order and Confirmation of a Quorum:

Darryl called the meeting to order at 10:00 am, and confirmed the presence of a quorum.

2. Pledge of Allegiance. Darryl led us in the Pledge.

3. Accept resignation from Mark Lunario.

Darryl read the letter of resignation from Mark dated August 1, effective August 2. After a discussion, Darryl moved that we accept the resignation, and notify the County and the Bank of the changes, second by Jerry, unanimous aye votes.

4. Minutes from July 23rd 2022 meeting and approval.

Everyone had been presented a copy of the Minutes from July. Darryl moved to accept the Minutes from July 23, 2022, second by Charlie, unanimous aye votes.

5. CALL OF ELECTION for MARCH 2023.

Richard said that 3 Board Members are up for election – Richard Wright, Gerald “Jerry” Irving, and Charles Denham. He read a Call of Election prepared by the County:

“CALL OF ELECTION - TO THE QUALIFIED ELECTORS OF THE TIMBERLAND ACRES SPECIAL ROAD DISTRICT OF NAVAJO COUNTY, ARIZONA: NOTICE IS HEREBY GIVEN FOR AN ELECTION TO BE HELD, March 7, 2023, IN AND FOR THE TIMBERLAND ACRES SPECIAL ROAD DISTRICT OF NAVAJO COUNTY, ARIZONA.

THE ELECTION WILL BE HELD FOR THE FOLLOWING PURPOSE:

1. To fill 3 position(s) on the District Board beginning MARCH 2023 and ending MARCH 2026.

The last date to register to vote is February 6, 2023 at midnight.

Petitions must be filed between October 8, 2022 and November 7, 2022 at 5:00 p.m. with the Navajo County Elections Department at the Navajo County Governmental Complex in Holbrook.

Early Ballots may be obtained by contacting the **Navajo County Recorder’s Office at P.O. Box 668, Holbrook, Arizona 86025 or (928)524-4192**. WRITTEN OR VERBAL REQUESTS MUST BE RECEIVED IN THE RECORDER’S OFFICE BY February 24, 2023 AT 5:00 P.M. Early ballots may be voted in person at the Recorder’s Office through March 3, 2023 at 5:00 P.M.”

6. Treasurer’s quarterly report to board.

Jerry presented the Quarterly Report. Jerry reported that money is coming in from taxes that people have paid, and that we have a balance of \$185,788. He invited people to examine the report. Jerry presented to the Board the Bi-annual Financial Review done by a CPA for the Fiscal year ended June 30, 2022, as required every two years, which was done by Clouse & Hall, P.A. It did not identify any problems with our financial procedures. Jerry invited any interested party to look it over.

7. Culvert Report.

Charlie reported that several people had asked about culverts and he had met with them and given them paperwork. That in the last quarter only one put in a culvert and it met all of our standards. Charlie said that Cameron our contractor is going to be replacing the main culvert on Logger’s Lane and Geronimo, and that a home-owner on Bull Elk is going to be constructing a building and Cameron will be installing a culvert so that it flows off in a better way, between the lots. Cameron has the go-ahead on each of these jobs. Charlie asked

Cameron if there were any millings available from asphalt repair of roads outside TA that we could use to provide a better surface on other gravel roads in TA, Cameron said that he would check but that there is a high demand for the millings so it would probably be hard to get them.

8. PROPOSED CHANGE TO THE POLICIES AND PROCEDURES – DUTIES OF THE CULVERT/DRIVEWAY CONSULTANT.

Richard said that he had talked to Charlie since the last meeting about the wording of the change. The main purpose is to be able to take action if a problem is causing water to run over the roadway and damaging it. Darryl said that we already have this responsibility, but this will Policy will clarify things for the community and to ourselves. Richard read the change: “ADD at #4. Notify Property Owners if driveway culvert needs to be cleaned out, or repaired. Driveway culvert maintenance is the responsibility of Property Owners. In-person contact will be attempted at the property. If in-person contact can not be accomplished, the Culvert/Driveway Consultant can use other means such as telephone calls, or letters, with a clear statement of what the problem is and a reasonable deadline for completion. After notification, if the property owner does not respond or correct the problem within 90 days, the Culvert/Driveway Consultant can have the Board’s contractor perform any needed work and send a bill for that work to the property owner.” Darryl moved to approve as read, second by Charlie, unanimous aye vote.

9. PROPOSED CHANGE TO THE POLICIES AND PROCEDURES – DUTIES OF THE TREASURER.

Richard said he had talked with Jerry about this. Richard proposed a change to EXISTING Policy: 9. Coordinate for an annual financial review of the financial records by a member of the community familiar with accounting practices. PROPOSED Replacement wording: “9. Hire a CPA to conduct a financial review of TASRD financial records and procedures once every two years as required by ARS 48-253. A financial review is not as intense of an examination as an audit.” There was discussion, Darryl moved to accept the change as presented, second by Charlie, unanimous aye vote.

10. Current Status of Road Maintenance and Road Improvement (Bull Elk Road).

Darryl reported that the Water Co. has completed their work installing connections on Bull Elk. For this next quarter we could start at the Juniper Ridge road with road base material. Darryl said he expected that we could start with the bidding process for the chip seal surface at the January meeting.

11. Call to the Public:

Cary Houser 6332 Juniper Ridge asked what was going to be done about replacing Mark (who resigned), and other questions about the appointments, resignations, and the election. Darryl said that he thought it was best to wait until we see how many people are putting in for the election for the three available positions, which we will know by the January meeting. There was a discussion about the process. The election will place people on the Board, not in a position the Board as in, Chair, Treasurer, etc. The positions of Chair, Treasurer, Secretary, etc. are worked out by the Board depending who wants to do which position, and if there is a disagreement about who will do which position, then the Board will decide by majority vote. Darryl explained to contact the County Dept. Of Elections for the paperwork if a member of the community wants to be on the ballot. You need to be a registered voter in Timberland Acres in order to serve on the Board.

Larry Hamblin 6203 Mogollon Trail said that they live up on the end of Mogollon Trail and that there is water that is coming off the road and eroding the cul-de-sak, this is not a new issue and it is affecting 3 properties. Darryl said that it is up to our contractor Cameron to decide what to do, with input from the Board. Cameron was present. There was a discussion about this issue, it involves culverts installed by multiple property owners and the natural flows, which make it complex. Cameron said someone needs to look at the culverts and see what can be done. Mr. Hamblin asked that the road at least be graded.

Tony Keller 6228 Old Oak Trail said that he gets to his place off of Deer Run and there are some pretty good sized pot holes that need to be fixed. He wanted to know what the process is to ask to have this done. Cameron said that he knew about that problem, that he needed to schedule to get hot mix and would get it done as soon as possible.

Bob Reed 6268 Apache Trail asked what the process is to identify and fix potholes. Darryl said that Cameron is constantly inspecting the roads, and that you can contact Cameron directly.

Jim Billings 6354 Deer Run asked about the speed bumps, he said that people are speeding too much. There was a discussion about speed bumps and the hazard that they will cause in and of themselves. Another member of the community said she contacted the Sheriff's office and complained, and they said they are well aware of the speeding. Darryl said the agency responsible for speeding is the Navajo County Sheriff's office, and their geographical area is huge. The more people that call might us get more enforcement.

Rhonda Reed 6268 Apache Trail said she was aware of how people will probably speed no matter what, but she suggested that it would be good to stencil the speed-limit on the street itself, maybe people would see that and take notice. And it might be cheaper.

Bill Yenzarine (spelling?) 832 Pinon Pine Road said that culvert at Fieldy and S Wildcat is damaged again and is there anyway to put something to block people from cutting the corner and crushing the culvert. There was a discussion about this. The second thing he asked is "if there isn't a culvert, can you require someone to put one in?" Charlie said that if it was affecting the road we could. Bill said there is a property on S. Wildcat where the driveway is washing out and now washing out the road some. There was a discussion about culverts at that location, and at the intersection of N and S Wildcat, and that maintenance is on-going.

Sonny Day of 921 Geronimo talked about the culvert at Geronimo and Logger's lane, asked if we could put a large stone like they have done at the fire hydrants on Bull Elk, so that people don't damage it. There was a discussion about this. Cameron will be working at that location, maybe putting in cement, but the Road Board can't put obstacles, like a big rock or post, in the roadway because then people will hit that.

Linda Wilson 924 Geronimo asked if there was a minimum road width that was required. Darryl explained that the roadway property width is 50 feet wide but the roads are designated primitive and the road surface is not as wide as that.

Darryl asked if anyone was considering running to be on the Road Board, or might be interested in volunteering for a vacant position. There was some interest expressed by several people, but nothing certain.

Cary Hauser 6332 Juniper Ridge asked, "If the bar ditch dirt is higher than a driveway culvert, who is responsible for that? Darryl said that it sounded like that was Road Board responsibility, Cameron said "you can call me about that".

12. Adjourn. Mark moved to adjourn, second by Richard, unanimous vote.