

**Timberland Acres Domestic Water Improvement District  
PO Box 1531  
Show Low, AZ 85901**

**Special Meeting Of The Board**

Minutes

**May 1st, 2024**

**Members present:**

**JS Ison**

**Raymond Brown**

**Dan Crane**

**Roger Miller**

**Chair**

**Secretary**

**Treasurer**

**Secretary Of Affairs**

1. **Call to Order** **1:00 PM**
2. **Flag Salute** **Led by JS Ison**
3. **Quorum** **Confirmed by JS Ison**
4. **Water Conservation Grant Fund – ( RFP )  
Discussion** **Blake Anderson  
Blake Anderson**
  
5. **Budget Review: Budget was reviewed in detail – Couple Changes were made – Emergency Notification System to be canceled – Waste Management to be followed up with – this to see if we can go on a need Pick Up basis. This will save the Community Money. Also discussed was the Internet – Internet will be evaluated over the next few Months for it’s true need – This to either keep or cancel based on up and coming technology.  
I Raymond made a motion to Approve the Budget – JS – 2<sup>nd</sup> – the Motion – any Discussion – NONE – Motion Approved.**
  
6. **Contractor Blake Anderson’s Contract : Dan Had questions on and about  
4.1.2. Operator will perform all regulatory functions for TADWID as required by Arizona Department of Environmental Quality (ADEQ), Arizona Department of Water Resources (ADWR) and as requested by the District Board. This includes but is not limited to require testing, reporting, testing schedules and water treatment.  
Blake : The Cost of Testing is typically not included in Contractors contract. This is usually covered by the Water District.**
  
7. **Dan asked about –  
4.1.4. Operator will inspect each of the well sites at least 2 times each week and will complete a log (to be kept at each well site) showing date, time, person performing inspection, production readings, gallons per minute (gpm) readings, disinfectant residual levels, kW Hours used, pressure and any anomalies discovered during the visit. Operator**

will also keep record of total gallons of water pumped and individual service meter gallons used and determine system efficiency. Logged readings are to be reported when requested at Owner Board meetings.

**Blake talked on about current processes, and that per His contract, He and His Team will continue to follow well Site Visits at least – 2-Times each week. This to include Logs kept and updated at each Well Site Visit.**

8. **Dan asked about –**

**4.2.4.** The operator shall attend a TADWID Board meeting each quarter when requested by the TADWID Board, and will provide a written report on maintenance and system operation monthly to the Board prior to 2<sup>nd</sup> Saturday of each month.

**Blake stated that He would continue to attend each and every Board Meeting, as long as He did not show to have a conflict with other plans such as Family, or other DWID's that may have shown pre planned, or may have been set on the same time and date. This just being a couple of examples.**

9. **Blake Anderson's Current & Proposed Contract: Reviewed and Discussed all parts of His Current Contract, along with His proposed Contract. Also Reviewed and Discussed was His Current Proposal of His New Contract. After both Review and Discussion, Proposed Contract was moved from a – ( 3Yr – to – a 2Yr ). I Raymond Brown made a Motion to Approve the New Contract – Js Ison – 2<sup>nd</sup> the Motion – any Discussion - NONE – Motion Approved.**

10. **Blake Anderson's – PPT - Presentation: Blake talked in detail on about – Iron Side – ( Drone Mapping ) – This Mapping may not take place until next summer. This Mapping will show where all – Water Mains – Flush Valves – Fire Hydrants – Ect - are throughout Timberland Acres Community. This allowing Contractors and Board Members to know where and who may be affected if the need should arise to turn the system off at any time. This will have many other features that are not listed above, but the use of this mapping will be used well into the future of our Community.**

**I Raymond Brown stated that I would check our Safety Deposit Box for any and all maps that may assist in the Drone Mapping Process.**

11. **Blake Anderson : Blake stated that the Board will need to fill out the Rating sheets on all Contractors that showed interest with Bids. Blake went through each Company that sent us their Bid Sheets. This to ensure we look at both the Cost up front – each Companies offering's - both Short Term as well as long Term. Terms and cost of each Bidder was talked about and reviewed. In short the Board will be looking at what is best for the Community long term. This looking at both cost up front, along with cost long term. Example : It may look great up front with low cost purchase of systems – but could show to have high cost in the long run with High cost in overall Service's. Blake will be following up with – Kamstrump for pricing & Meter details. This again**

looking at upfront cost & terms of replacement, if meter were to fail – this being - ( Warranties ) - long term cost of contract and services. Examples Of Bid names listed Below

- A. Metron
- B. Kamstrump
- C. ARM
- D. Frontline
- E. Western Environmental
- F. JCH
- G. Core & Main
- H. SCADA – One Man Band System

**Adjourn**

**The meeting adjourned at - 4:01 - PM**

**DRAFT :**