

Regular Quarterly Meeting of the Board

**MINUTES**

**January 23, 2021**

**Members present:**

Steve Valentine, Chair                      JS Ison, Secretary  
Glenda Call, Treasurer

**Members absent:**

Roger Miller, Secretary of Affairs

1. **Call to Order**                      at 9:00 am
  2. **Flag Salute**                      Led by Chair Steve Valentine
  3. **Quorum**                              Full quorum is confirmed by Chair Steve Valentine
  4. **Approval of Minutes**  
Steve Valentine presented the minutes for October 24, 2020 for review and approval. Minutes were approved by JS Ison; Seconded by Glenda Call as submitted.
  5. **Treasurer's Report**  
The following reports were presented and discussed:
    - Profit & Loss Oct to Dec 2020
    - Profit & Loss Detail Oct to Dec 2020
    - Balance Sheet as of Oct 1, 2020
    - Balance Sheet as of Dec 31, 2020
    - Balance Sheet as of January 23, 2021
  6. **Billing Coordinator Report**  
Bob Reed presented the Billing Coordinator Report noting there were 6 delinquent accounts with late fees, 33% of property residents used the new drop box, 17% of property owners used the drop box, out of 358 meters 36.8% are digital meters. Getting our mail auto stamped was discussed. Bob will look into the matter and report back.
  7. **Report from Water Maintenance Manager**  
Philip Call reported we have received ADEQ's Approval of Construction on the Bull Elk Run project. The main is in; the hydrants are in. Timber-Mesa FD pressure checked the hydrants and they are all now active. Five (5) Cul-de-sacs still need to be set to the water lines. Eleven (11) taps also need to be set. This is planned when Spring arrives.  
  
He discussed several future projects that may include but is not limited to the following:
    - a. Installation of the new pressure tank up at the storage tank site
    - b. Building a new building around the pressure tank(s)
    - c. New well houses
    - d. Tank water levels monitoring system
    - e. Maintenance schedule developed for blow-outs and hydrant maintenance
    - f. Inspection of Tanks #1, #3, #4 to determine condition of tanks
- Report from Remote Operator**  
Blake Anderson also discussed future projects. He would like to develop a plan on how to move forward with upcoming and necessary large projects. He stated that TADWID had zero compliance issues which is a very big deal. He thanked Philip Call for the excellent job he is doing as the Water Maintenance Manager adding Philip is the main reason for TADWID's zero compliance status.
- Steve Valentine will meet with Blake Anderson and Philip Call to prioritize low budget and high budget projects.
8. **Call to Public**
  9. **Adjournment**